

<b>CATEGORY:</b> Governance Process (Board Committees)	<b>NUMBER:</b> 2.6.5
<b>TITLE:</b> Liaison Committee	<b>ORIGINATING DATE:</b> JANUARY 22, 2013
<b>SOURCE:</b> BOARD	<b>REVISION/REVIEW DATE:</b> JUNE 27, 2023
<b>SIGNATURE:</b> 	

- 1) The Liaison Committee, a standing committee of the Board, shall consist of the following:

**Voting members:**

- a) At least three (3) members of the Board of Directors who shall be appointed by the Governance Committee of the Board. One of whom shall be the Committee Chair;
- b) One member nominated by the PSFDH Patient and Family Advisory Council;
- c) Chair, or designate from the Board of the PSFDH Foundation
- d) Smiths Falls Municipal Representative; and
- e) Perth Municipal Representative
- f) Representatives from:
  - each Hospital Auxiliary; and
  - up to four (4) community representatives;

**Non –Voting Members:**

- a) the PSFDH Marketing and Communications Specialist; and
- b) Chief Executive Officer;
- c) PSFDH Foundation CEO

- 2) The Committee shall:  
Develop and oversee implementation of communications and engagement from the Board with the Hospital's various stakeholders on matters of Strategy and oversight to include;
- a) The PSFDH Annual Report;
    - a tool to measure stakeholder awareness and attitudes towards the Board's performance in fulfilling its mandate of Strategy and oversight
  - b) regular presentation to our municipal partners on the capital needs of the PSFDH
  - c) appoint committee members to represent the hospital's position at relevant hospital related and community health care group events
- 3) Membership  
Community representatives shall be appointed by the Board of Directors with recommendation from the Governance Committee.
- 4) Meeting  
The Committee will meet at the call of the Chair.